

MONTHLY REPORT FOR THE CARTOGRAPHY DIVISION

Month of May 1959

A. Major Research and Technical Support Activity

Summary of Cartographic Production and Accomplishment:

The Division workload for the month of May continued at the high level reported for April. Statistically the Division recorded acceptance of 166 new jobs, had 126 job completions and has a total of 570 jobs (versus 536 for April) on the books as of the 1st of June. Although receipts decreased 15% from the previous month, total completions were 17% greater. The increase in total workload primarily results from attempts to meet FY 1959 commitments.

The NIS Map Coordinator report appended indicates a tapering off of NIS proofing and final map production requests. Reports from Printing Services Division support the feeling we are over the peak of NIS scheduled production for FY 59.

The procedures initiated cooperatively sometime ago by D/GL and D/GC to reduce the frequency of rerun requests to fill library stock have been highly beneficial to the efficient operation of the Division. Increasing the quantity of copy and the use of the Record Center for storage of surplus, as well as a careful screening of maps requested for rerun, has resulted in considerable savings in time, money, and effort in this Division and in the Printing Services Division.

Man-hours of overtime used for Division production totaled 230. In addition 44 man-hours were supplied by the Division for personnel to assist St/I in the [REDACTED] and 30 man-hours were allotted OTR to provide for the special French language course taught by [REDACTED]. It will be necessary to continue use of overtime during June but it is hoped that we can hold it to not more than 200 man-hours.

Requests during May from DD/P continue to show a steady increase. In addition to the city plan maps program and the ports outline program, training support was provided by the completion of a third map of a series of operational maps on the Far East, the completion of the final two training maps to be used in field training, and the mounting of two large wall maps in a [REDACTED]. Also completed was a significant intelligence map on the Turkey-Iraq-Iran Border Tribes.

The Division is producing several maps for the Department of State. A Foreign Services Posts map on Africa was completed and turned over to State for reproduction, the revision of the Immigrations Quota Area map

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is in progress, and the overall U. S. Foreign Service Posts and Department of State Jurisdictions map is in reproduction. In addition a series of H. O. charts on the Hawaiian Islands was prepared in the form of hand copies showing the 3-mile limit of Territorial Waters. Planimetry computation of the Territorial Waters was also provided State.

During the month the Special Support Branch completed the first phase of the NSA-ORR project on the USSR. Ten of fourteen maps were completed under rush conditions for use by the Net Evaluation Subcommittee of the Joint Chiefs of Staff.

B. Planning and Development

The city plan project at PIC will reach a point in June-July when a review of the lists of cities submitted by DD/P will be necessary. It is estimated that by the end of June approximately 31 cities, only 3 of which will be backlog, will have been completed or in preparation.

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Progress on the [REDACTED] maps has been accelerated by the overtime help the Division has given St/I. This, however, results in a feast-or-famine situation in D/GC since the work done on overtime must subsequently be processed by the same people in the GC/S Branch. Dependence for producing the [REDACTED] maps on overtime is not a long-term solution to this problem.

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The Special Support Branch has arranged with the Printing Services Division to process special intelligence maps larger than $8\frac{1}{2} \times 14$ for insertion in ERA reports. In making this facility available to ORR components, through GC/X, consideration must be given to the additional security problems involved and all requests should be planned with this in mind. However, when oversize maps are needed to show extra detail, this facility is available.

A project to prepare two hemisphere maps in full color for use in the Central Intelligence Bulletin was processed during the month. This represents the first production request placed on the Terrain Section for full color representation of the world. For some time the Division has felt that the future development of terrain representation lies in full color rendition with subsequent color separation reproduction and this request represented a welcomed opportunity to start actual production in this technique.

C. Significant Outside Contacts and Activities

Aside from completion of the blueline plates in support of the AGS project, no outside contacts of significance were made during May.

D. Problems

No significant problems worthy of mention exist at this time.

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E. Miscellaneous

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Mr. [REDACTED], Chief, D/GC, will return from TDY to Europe on 8 June.

Mr. Arthur Biggs, Geographic Attache, Department of State, was briefed on cartographic developments and techniques currently in use in the Division.

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[REDACTED] will return to the Special Support Branch on 25X1A9a the 12th of June to be acting Branch chief in the absence of [REDACTED] who will be attending the International Design Conference, Aspen, Colorado, 21-27 June. Upon her return [REDACTED] will resume his work on the city plan project at PIC.

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A. SUMMARY FOR MAY 1959

Agency	Entered	% of Total Entered	Completed	% of Total Completed
CIA:				
DD/I/OPR	73	44%	41	32%
OSI	14	9%	15	12%
NSA	36	22%	23	18%
ONE	8	5%	10	8%
OCI	20	12%	22	17%
PIC	1	1%	1	1%
GO	0	0%	1	1%
OCR	0	0%	1	1%
DD/P	6	4%	10	8%
TOTAL CIA:	158	97%	124	98%
State	4	2%	1	1%
State/NSA	3	1%	1	1%
NSA	1	1%	0	0%

B. 6 MONTHS SUMMARY

Months	New Maps and Charts Ent'd.	New Maps and Charts Completed	Number of Prints	Reruns Completed	No. of Rerun Prints
May	166	126	87,699	56	36,050
April	196	105	69,663	69	45,538
March	116	136	73,682	29	18,158
February	137	97	49,750	41	35,255
January	122	85	65,317	27	18,465
December	124	89	50,006	29	20,588
TOTALS:	861	638	396,117	251	174,054

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C. SERVICE AND REPRODUCTION PROCESSING DURING PAST 6 MONTHS

Months	Number of Completed X-Jobs	Manhours Required X-Jobs	* Number of Processing Jobs	Number of Items
May	6	95	128	13,927
April	8	36	150	29,724
March	6	38	154	16,978
February	6	10	125	35,425
January	2	2	113	19,478
December	2	10	116	32,274
TOTALS:	30	191	786	147,806

* Except for final maps and reruns.

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D. MAPS AND CHARTS COMPLETED IN PAST 6 MONTHS

Agency	December	January	February	March	April	May
CIA	79	69	88	113	98	101
CIA/NIS	3	12	6	18	4	23
STATE	2	2	1	4	2	1
STATE/NIS	5	2	2	1	1	1
OTHER	0	0	0	0	0	0
TOTALS:	89	85	97	136	105	126

E. SUMMARY OF WORK LOAD, MAPS AND CHARTS, AS OF 1 JUNE 1959 - Does Not Include Service Jobs

STATUS	GC/S	GC/F	GC/E	GC/C *	GC/X	TOTALS
In Reproduction	1	5	6	27	16	55
In Proof	8	21	37	58	0	124
In Check	14	39	9	28	2	92
In Drafting	29	8	5	107	9	158
In Compilation	83	32	11	0	15	141
TOTALS:	135	105	68	220	42	570

* Excludes jobs assigned to Drafting
Section from Compilation Branches.

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F. NIS MAP COORDINATOR REPORT FOR MAY 1959

	<u>New Requests</u>	<u>To Reproduction</u>	<u>From Reproduction</u>	<u>In Reproduction</u>	<u>Remain for Processing</u>
* NIS Contributors:					
FINALS	31	14	26	25	19
PROOFS	<u>27</u>	<u>27</u>	<u>32</u>	<u>23</u>	<u>0</u>
Total NIS	58	41	58	48	19
MAP LIBRARY RERUNS:	18	10	33	16	7
SERVICE:	4	4	4	3	0

* This data not included in Division Summary Report.

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